

COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

√Application process

This form should be used to apply for funding from any of the five Community Engagement Forums.

Before completing this form, please ensure you check the project funding criteria and application guidance form. You can also get support with completing the application by e-mailing cefadmin@selby.gov.uk. Whether you are applying for a small grant or project funding you will need to complete section 1 and 3 of this application form and then either a grant information form or a project brief in section 2.

This is an application only and will be subject to an assessment process – we cannot guarantee support. The Community Engagement Forum Partnership Board will consider every application received. Please see the decision making flowchart to understand the process your application will go through.

After completing and saving, please send the form by email to cefadmin@selby.gov.uk. We would prefer not to receive applications by post, please.

We will let you know if you have been successful by email unless requested in writing.

Which Community Engagement Forum is this application to?

Please indicate which Community Engagement Forum this application is being submitted to (when applying to more than one CEF you will need to complete a separate application form for each CEF).

Central CEF	
Eastern CEF	
Southern CEF	
Tadcaster & Villages CEF	
Western CEF	√

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Section one: About your organisation

Please tick this box to confirm that you have discussed your application for funding with the relevant Development Officer (this is a requirement of all CEF funding applications). Contact details for both Development Officers can be viewed on the Selby District Council website.

Q1.1 Organisation name

What the Dickens

Q1.2 Organisation address

What is your organisation's registered address, including postcode?	
The Shire 6 Priory Park Grove Monk Fryston LS25 5EU	
Telephone number one	Email address (if applicable)
07500450249	nbwoodhall@btinternet.com
Telephone number two	Web address (if applicable)
01977682091	

Q1.3 Main contact details

Give us the details of the person in your organisation that is the main contact.

Title	Forenames (in full)	Surname
Mrs	Susan	Woodhall
Position or job title		
Project Lead		

Q1.4 Organisation type

What sector does your organisation fit into?

Social enterprise	
Charity	
Voluntary or community group	✓

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Other		Please describe	
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When was your organisation set up?

Day	1st	Month	August	Year	2019
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Q1.5 Reference or registration numbers

Charity number	
Company number	
Other (please specify)	

If you are an unincorporated association and not registered with the Charity Commission, please tick this box and send us a copy of your governing documents (for example, constitution or set of rules) with your application.

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Q1.6 Is your organisation VAT registered?

Yes		No	v
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Please note that applications cannot be used to support expenditure on VAT reclaimable by the applicant from HM Revenue and Customs.

Q1.7 Please list all other bodies that you have, or plan to apply to for funding

Name of Body / Organisation	Funding Awarded/Requested*
Monk Fryston Parish Council	Requested
Hillam Parish Council	Requested
Monk Fryston and Hillam Community Association	Requested

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Western CEF		
One year room rental	£3120	
Three lockable cabinets	£ 900	
Advertising and stationary	£ 50	
Start-up cost bank fee C.A	£ 60	
Hillam Parish Council		
Furniture/reference books	£ 150	
indicative		
Monk Fryston Parish Council		
Furniture /	£ 150	
indicative		

*Where you have not yet applied to the body, please indicate the amount you intend to apply for and write 'indicative' to the side of the amount.

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Section Two: Grant information or Project Brief (separate document)

Please see the Allocation of Funding Framework and application guidance form to check whether you will need to complete a Grant information form or a Project Brief.

Q2.1 What is the title of your application?

Development of a Drop in Community Reading/Library Facility for the Residents of Monk Fryston and Hillam

Q2.2 Please list the details of your application (500 words limit)

Funding is being requested to cover start-up costs and running of the project for 12 months.

Based in Monk Fryston and Hillam Community Centre (MFHCA) the project is seen as a social networking facility focusing on literature/information and refreshments. Open to all age groups regardless of age, gender and affordability 'What the Dickens' will be based in a safe and secure building in the centre of the village's, offering easy access and excellent facilities for people with disabilities.

Security is an important factor as some 400-500 books may be stored at one time, some on loan from Selby library (a Library Outlet facility will be applied for) and others donated by residents (200 new books already assured).

Some donated books would be available to buy with a possible projected income of £10/week

Staffed by volunteers, the facility would initially be open for two x three hourly sessions per week, at a time agreed with the MFHCA. Starting on a Wednesday at 10am for three hours it is hoped to attract leisurely readers with time on their hands for a cuppa and chat over a newspaper or magazine.

This could bring a projected income of £30/week.

A book borrowing facility will be available as in any library. Open over the lunch time period it is hoped to attract young parents dropping off preschool and other toddler groups by having available a good selection of children books available as well as book bags containing a number of selected books /games of a similar nature or author.

These would be rented out for a small fee and returned at an agreed time. Projected income of £10/week

A three hours session on a Sunday would be available again to all age groups but would hope to attract the younger members of the families who would otherwise be in school. Talks with the Headteacher of the local Primary School has generated some interest with a view to offering willing, older pupils the opportunity to run, under

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supervision, a section of the 'What the Dickens' themselves extending to offering a magazine /card/games swap in line with age related interests. Having such a protected space available to them it is hoped to encourage peer group integration and focus interest and dependency for a short period away from electronic mobile devices.

By choosing the name 'What the Dickens' it is hoped that this facility will not be seen as a depository for unwanted books but welcomed as an opportunity to give the village a vibrant and welcoming place to spend time with friends with the emphasis on literature and refreshments.

Q2.3 Is there a specific date your applications needed to be funded by?

February 2020

Q2.4 Which two objectives in the specific Community Development Plan will your application meet? (250 word limit for each objective)

Which objective?	How will you achieve this?
Objective 1: Improve the quality of life of life for individuals across the western CEF area	<p>The communities of the two villages of Monk Fryston and Hillam have changed significantly over the last few decades. Essentially rural in the past they are now becoming an increasing part of the commuter belt to York and West Yorkshire. Residents are now a mixture of elderly/retired who were once dependent upon on agriculture and the railways for employment and younger professional families wishing to move away from urban life style.</p> <p>There is also a mature element in the population who have chosen to settle here attracted to the rural nature of the area.</p> <p>Appearing affluent to the outsider, facilities are limited to one shop/post office and two Pubs. Nearest branch libraries are Selby (eight miles) Sherburn Community Library (six miles) and Tadcaster (seventeen miles). There is no mobile library service to the village.</p> <p>Public transport heavily relied upon by the elderly and young and is not always available at a suitable or practical time.</p> <p>Isolation of the elderly in a rural community often goes unnoticed until a facility presents itself which gives the opportunity for informal and relaxed interaction with</p>

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	<p>neighbours in a similar position. Not everyone wishes to attend a pub and not all young people who, at a time of their lives when they are finding themselves, wish the restriction of an organised club.</p> <p>It is the intention of What the Dickens to provide library facility in an environment of conviviality on a drop- in basis at a time and duration (depending on opening hours) to suit all ages.</p>
<p>Objective 2: Trail new idea that will benefit residents and improve the local area.</p>	<p>For older children life in the country is not without issues. Pressure on family life often means parents are not always around after school and holiday to provide lifts to sport and social facilities at distantly located venues. Often the only opportunity to meet is in the local play area and swings. It is the intention that What the Dickens will provide time and space for young people on a weekend/holidays and in exposing them to an environment of literature of their choosing it is hoped to move them off the streets and away, for a time from dependency on mobile electronic devices.</p> <p>To this end the head of the local school has been contacted and help of capable pupils in year ten to organise and develop the young adult side of things is being sought. They will of course do this under the guidance and rules of the project lead.</p> <p>The organising committee recognises that there will be safeguarding issues involved and one of the committee members is qualified in these matters to the highest level.</p> <p>Although cake and a cuppa is not a new initiative when linked to a library facility it is hoped to stimulate a previously dormant interest within the community.</p> <p>Providing newspaper and topical magazine section it is hoped that discussion and friendly conversation will connect people's thoughts and views and promote a feeling of wellbeing and belonging. Initial survey around the village would suggest this a possibility. Not limiting the drop in to a specific group or time extends the scope and interest of the project.</p>

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Q2.5 Please outline how the application will benefit the specific CEF area and why there is a need for your proposal? (500 word limit)

It is hoped that this project will improve social mobility and health in the area particularly of the young and elderly. Although recognised that a portion of the elderly prefer solitude this project opens the doors to those isolated by lack of facilities thus the quality of life of the older generation can be addressed and improved.

The young can benefit by being given a degree of responsibility within the community and hopefully will be distracted from less antisocial behaviours. It will also provide for all involved commitment to the village community.

Geographically the villages of Monk Fryston and Hillingham sit in a rural part of the Western CEF. By definition most services are at best limited or non-existent requiring effort and a degree of expense by the residents to be of any advantage.

Having a Local Collection Service (to be applied for) facilitated by Selby Library expands the council's ability to provide library services to the community. A local facility of the like proposed in Monk Fryston underlines the commitment of the library services to providing a free lending service without putting pressure on limited council resources.

What the Dickens will be managed and staffed by volunteers. While supporting Library services as a whole in the district attendees to the centre will in the main be on foot, local people with a presence in the village, books will be brought to them reducing the need for travel either by car or bus and contributing to a cleaner environment.

An organised information section on local events and services will promote other activities and businesses in the area and should the project be successful it could form a model to be rolled out across the district.

Finally, the Community Association building itself is a valuable asset to the village. Built over the years by effective fund raising and grants it has grown to be an amazing facility which contributes to and underpins the rural community. To be judged successful this project will need twelve to eighteen months to develop and will need adequate funding for start-up costs. A member of the committee will set establish a program to monitor the success of the project by compiling and monitoring a set of achievable targets.

If after twelve months the project is proving a, future funding should be available from sustained income from the project and other local sources within the community.

This can be of benefit to the Community Association and the project will contribute to its ongoing success, guaranteeing that the centre remains the hub of village life.

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Q2.6 How much funding are you requesting?

Please provide a breakdown of the different cost elements associated with your application:

Cost Element	Cost (£)
One year's room rental at £10/hr for 30hrs first year	£3120
Three lockable storage cupboards for books at £300	£900
Mobile comfortable seating & table	£300
Advertising and stationary	£50
Start-up bank fees	£60
Total Cost	£4430

Q2.7 Is the total cost of the application more than the amount you are requesting?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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If yes, where will you get the other funding from and has this been secured?

Based on a two year projected funding, after one year monies will sought from

- Monk Fryston and Hillum Community Association one year rent secured
- Support from Monk Fryston Parish Council to be applied for under the community grant system.
- Sale of refreshments based on £2 for cake and cuppa and 20 attendances per week £40
- Rental of book bags at £1 per week £5+ per week
- Commission from Book Club sales?
- Income from monthly book sales from books donated?

Should, and it is quite possible after running costs and improvements made after two years, What the Dickens committee will elect to donate to a local charity.